


BVC/IQAC/12-13/MTS/02


Bhavan's Vivekananda College
of Science, Humanities & Commerce
Estd : 1993- Affiliated to Osmania University- Şainikpuri, Secunderabad -500094
Accredited with 'A' grade by NAAC

Minutes of the 2nd IQAC Meeting

Date: 30th March 2013

Time: 10:30AM

Venue: Committee Room

Agenda:

1. Action taken report of the previous meeting held
2. To ratify AQAR, 2012-13
3. Conduct of Outreach programs.
4. Any other points

The following committee members were present:

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Emeritus Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. SreenivasJasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Mrs. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>

Mr. Ramesh Manchikanti	Alumnus
Ms. Ashwini Anand Bodgemwar	Student
Ms. Aishwarya	Student
Mrs. K SuvarchalaRani	Deputy Coordinator, IQAC
Dr. K Vasudeva Rao	Coordinator, IQAC

Principal, Prof. Y Ashok welcomed all the members for the meeting.

The committee discussed the items of the agenda and resolved them as follows:

Item 1: Action taken report on the minutes of the meeting held on 17th October 2012

- *Proposals made by the Academic committee- Syllabi was reviewed by the HODs*
- *Schedule for the academic audit - Academic audit was conducted and the reviews of the committee were conveyed to the respective faculty members*
- *Conduct of two National seminars in the month of September 2013 - A National Seminar(Dept. of Commerce) and a National workshop (Dept. of Chemistry) was initiated to be held in the month of September 2013*

Item 2: To ratify the action taken on AQAR, 2012-13

The AQAR 2012-13 was ratified. It was suggested by the Chairman and Coordinator, IQAC to obtain the approval of the IQAC for such reports before submitting it.

Item 3: Conduct of Outreach program.


The Chairman and the Coordinator, IQAC approved the Outreach program to be organized by the Department of Biochemistry, scheduled on 26th Jun 2013, in Z. P Girls High School, Alwal.

The Department of Microbiology planned to conduct an Outreach program scheduled on 29th June 2013, in Z. P. Boys High school, Malkajgiri, Secunderabad, were finalized in the meeting.

Item 4: Any other points


- Workload statements and completed staff appraisals of 2012-13 of all the departments for the academic year 2013-14 are submitted.*
- The tentative almanac for the academic year 2013-14 was finalized.*



Dr. K Vasudeva Rao
Coordinator, IQAC


Prof. Y. Ashok
Principal & Chairman, IQAC
(Dr. Y. Ashok)
PRINCIPAL
Bhavan's Vivekananda College of Science
Humanities & Commerce
Salnikpur, R.R. (Dist.)

Action Taken Report

S.No.	Agenda Item	Action Taken
1	Organizing Outreach Programme.	1) Outreach programme by the Department of Biochemistry was conducted on 26th June 2013 2) Outreach Programme by the Department of Microbiology on 29th June 2013
2	Preparation of teaching plan by the respective departments for the year 2013-14.	Teaching plans were prepared and were endorsed by the respective HODs. The workload statements were also submitted to the Principal.


Dr. K Vasudeva Rao
Coordinator, IQAC


Prof. Y. Ashok
Principal & Chairman, IQAC
(Dr. Y. Ashok)
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